



PLANNING (2+ weeks in advance):

- Plan for a 2-3 hour visit
- Suggested minimum child-to-chaperone ratio: 5:1
- Reserve tickets for all children and adults (staff, teachers, and parents) in your group
- Reserve and confirm times for **Meal Deals** and/or **Educational Workshops** if applicable
- Confirm payment by Credit Card or Company Check — **we are a cashless facility**
- No outside food allowed — Please plan to eat before or after your visit.
- Socks and closed-toe shoes are recommended
- Help your group stand out by wearing matching colors

ADDITIONS TO RESERVE:

- EDUCATIONAL WORKSHOPS — \$3 per student
 - Hands-on building experience for K—5th grade
 - 10-24 students per 30-60 minute class
 - Must be prebooked, purchased and scheduled with Booking Coordinator prior to your visit
- MEAL DEALS — \$5 per person (children & adults)
 - Includes a slice of cheese pizza, chips & a juice box
 - Must be prebooked, purchased and scheduled with Booking Coordinator prior to your visit
- ACTIVITY PACKS — \$6 each

BEFORE ARRIVING:

- **PACK LIGHT** — No storage is available
- Confirm lunch plans — **No outside food allowed**
- Pre-sort group for entering and for reserved Workshop or Meal Deal times
- Share all safety and supervisor information with adults in your group
- Credit Card for LEGO Café or Retail purchases
- Socks for all children - required for Soft Play

BUS DROP-OFF:

We are located inside Springfield Town Center Mall. For bus arrivals, we recommend dropping students off near the Giant LEGO® Giraffe entrance. Complimentary parking is available, with bus parking located at the rear of the parking lot.

WHEN YOU ARRIVE:

- Leave coats and bags on the bus — **no storage is available**
- Enter at the Mall Entrance near the Giant LEGO Giraffe
- Mall Entrance opens at 9:50 AM
- Gather your group outside of Admissions and send one representative to check-in
- Safety information will be reviewed before entry
- The Center is self-guided — explore at your own pace
- No outside food is allowed in the Center
- LEGO Café will be open 11:00 AM — 4:00 PM

SUPERVISION & SAFETY:

- **No re-entry** after exiting Center
- No running, climbing, or screaming
- DUPLO® Park is for guests under age 5 only
- “Make, Don’t Take” — LEGO bricks & MiniFigures remain in the Center
- All Children must be supervised by an adult at all times

CONTACT:

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